



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**MEETING MINUTES
March 17, 2016**

CALL TO ORDER

Chief Kowalski called the meeting to order at 12:20 p.m.

APPROVAL OF MEETING MINUTES

Motion to approve January 21, 2016 minutes made by Tony Sloma and seconded Greg Tillman. With all "ayes" and no "nays" minutes are approved as amended.

EXECUTIVE COMMITTEE

Proposed Revision of Deposit of Public Funds Policy

Following the 30-day review period, Margo Schramm presented a change to the LEPC Constitution and By-Laws; Public Funds Policy (Article VIII, Section 1) to align with Ohio Revised Code Section 9.38 and Lucas County Resolution No: 15-784 Margo solicited the Committee for comments. Hearing none a motion was made:

Motion

Motion was made by Mike Froelich and seconded by Margo Schramm to amend the Lucas County Local Emergency Planning Committee (LEPC) Constitution and By-Laws; Deposit of Public Funds Policy to align with Ohio Revised Code Section 9.38 and Lucas County Resolution No: 15-784 With all ayes and no nays motion is carried.

Proposed Revision of Parliamentary Authority Policy

Margo Schramm presented the Lucas County Prosecutor review of LEPC Constitution and By-Laws; Parliamentary Authority, Rules of Order (Article X, Section 1) which recommends a change to "when appropriate and practical" Margo solicited the Committee for comments. Hearing none a motion was made:

Motion

Motion was made by Mike Froelich and seconded by Margo Schramm to amend the Lucas County Local Emergency Planning Committee (LEPC) Constitution and By-Laws; Parliamentary Authority to "The rules contained in Roberts Rules of Order shall govern the LEPC and all standing and Ad Hoc Committees, when appropriate and practical"
With all ayes and no nays motion is carried.

Proposed Revision to the Compliance Policy

Following upon the 30-day review period. Tony Sloma presented a change to the *Lucas County Compliance Guide for Hazard Materials Policy No. 1001* by removing any reference of the number of people employed at a facility as a factor for calculating compliance penalties. Hearing no objections, the following motion was made:

Motion

Motion was made by Tony Sloma and seconded by Dan Baker to amend the *Lucas County Compliance Guide for Hazard Materials Policy No. 1001* wherein any and all reference to number of people employed at facility is eliminated from consideration. With all ayes and no nays motion is carried.

SUBCOMMITTEE REPORTS

Finance Coordinator

Margo Schramm, referring to budget handout, noted no anomalies and normal execution of financial operations.

Grants Coordinator

Mike Frey had nothing to report.

Information Coordinator

Margo Schramm reports that 15 requests for information have been received. All requests were forwarded to and handled by the LEPC contractor.

Emergency Coordinator

Michelle Hughes-Tucker had nothing to report.

Plan Review Coordinator

Mike Frey reports the Lucas County LEPC Chemical Emergency Response and Preparedness Plan complies with all requirements as determined by Ohio Emergency Management Agency (EMA). See handout from Ohio Department of Public Safety and attached Executive Plan Review Summary (November 19, 2015).

Training Coordinator

Michelle Hughes-Tucker reports the industry training survey has identified transportation related issues was the most common request for training. Training is tentatively scheduled for August 2016

Michelle Hughes-Tucker announced “Emergency Response for Transportation Incidents” training, sponsored by the city of Toledo Environmental Services will be held on March 24, 2016

Exercise Committee

Aletha Reshan informs the LEPC that the full scale exercise (FSE) will be held in September 29, 2016 with a “rain date” slated for October 6, 2016 Preliminary site review has been completed. The LEPC is meeting with Ohio Emergency Management Agency to ensure all objectives are met.

Compliance Committee

Tony Sloma reports that Transcontinental Transport late 30-day spill report case has been completed and is now closed.

Tony Sloma presented the recommendations of the Compliance Committee for late Tier II Chemical Reporting Inventory

Late Tier II Chemical Inventory Reporting Cases

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
Chrysler FCA Transport	<i>No Violation</i>	T. Sloma	A. Reshan	Motion Carried
E.S. Wagner	<i>\$33.20</i>	T. Sloma	M. Schramm	Motion Carried
Rimer	<i>\$532.00</i>	T. Sloma	M. Tucker-Hughes	Motion Carried

NEW BUSINESS

Argo Review

Michelle Hughes-Tucker announced that the Coast Guard’s containment response of Argo incident will be presented at a future date.

Toledo Police Homeland Security

John Anderson announced Tom Morelli as his replacement pending his retirement June 2016

ADJOURNMENT

Chief Kowalski adjourned at the hour of 12:52 p.m.

Next Meeting

May 19, 2016 12:15 p.m. – 2:15 p.m.