



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**MEETING MINUTES
January 19, 2017**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:16 p.m.

APPROVAL OF MEETING MINUTES

Motion to approve November 17, 2016 minutes made by Tony Sloma and seconded Chief Kowalski. With all "ayes" and no "nays" minutes are approved as distributed.

EXECUTIVE COMMITTEE

Vice Chair of LEPC Executive Committee

The LEPC is seeking nominations to fill the vacancy of vice-chairperson to fulfill term expiring August 2017. Tim O'Brien solicited nominations from the floor. Chief Kowalski nominated Sylvania Fire Deputy Chief Mike Froelich. Additional nominations will be accepted until the March LEPC meeting.

SUBCOMMITTEE REPORTS

Finance Coordinator

Margo Schramm presented 2016 financial report and 2017 budget.

Grants Coordinator

Mike Frey reports the State Emergency Response Commission (SERC) grant request is due by February 1, 2016. This primary operating grant is used by LEPC to administer the chemical emergency response and preparedness plan.

Motion

Motion to pass a resolution to submit SERC Grant made by Matt Krause and seconded by Chief Kowalski. With all "ayes" and no "nays" motion is passed.

Information Coordinator

Three (3) requests for information were made. All requests were forwarded to and handled by the LEPC contractor.

Emergency Coordinator

Michelle Hughes-Tucker informs the Committee that the 2016 spill report will be finalized at the February sub-committee meeting.

Training Coordinator

Facility Workshop Mike Frey reports that feedback from the December 2016 LEPC Facility Workshop has been positive.

Northwest Ohio HAZMAT Conference Mike reminded the Committee of Northwest Ohio HAZMAT Conference at University of Findlay on January 21, 2017 See handout for details.

Exercise Committee

Reporting for Aletha Reshan, Mike Frey states that planning for 2017 LEPC tabletop exercise will begin in May after the Davis-Besse graded exercise.

Compliance Committee

Tony Sloma briefed the committee of changes to the facility reporting requirements. Changes were also included in the January 4, 2016 Tier II reminder letter.

Tony Sloma presented one (1) case for compliance.

Late 30-Day Spill Reports

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
First Energy	\$5,650.00	T. Sloma	J. Kowalski	Motion Passed*

** 7 Abstentions*

NEW BUSINESS

Nothing to report

ADJOURNMENT

Tim O'Brien adjourned at the hour of 12:44 p.m.

Next Meeting

March 16, 2017 12:15 p.m.