

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, November 3, 2016

Voting Members Present:

Jason Gears, Auditor Rep
Eric Zatzko, Common Pleas Court Rep.
Julie East, Recorder Rep.
Lila Shousher, Treasurer Rep.
Steven Spitler, Commissioner Rep.
Adam Hansen, Clerk of Courts Rep.
Sharon Raburn, DRC Court Rep

Attendees:

Ron Heinold, LCIS
Jeremy Burnat, LCIS
Brian Miller, Engineer's Office
Denny Lyle, Prosecutors Office

Recording Secretary:

Karen Schnitkey

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- Jason Gears called the meeting to order.
 - Motion to approve the minutes of the October 6, 2016 meeting made by Ms. Shousher, seconded by Ms. Raburn; motion carried.

Purchasing Requests

Engineer

Mr. Miller presented a request to purchase a Dell Precision workstation T7910 for installation of a security camera system. Cost is \$2,145 and funds are available in fund 2040-2920-530100. Motion to approve the request made by Mr. Gears, seconded by Ms. East; motion carried. Mr. Miller also advised the board that the McCord Rd. underpass project has been completed and was opening on Friday 11/4/16.

Prosecutor

Mr. Lyle presented a request to purchase two (2) Clevertouch 65" boards to be used in the Grand Jury room and at the Civil Division. Cost is \$9,640.00 and funds are available in the Lucas County Prosecutors Office Law Enforcement Trust Fund. Motion to approve the request made by Ms. Shousher, seconded by Ms. East; motion carried.

Old Business

Case Management System

Mr. Zatzko reported that Courtview staff will be on site next week. They're working on eFiling training and attorney training prep. Judges will review eFiling at the Judges Technology meeting. Judges are working on the Local Rule. When this is completed they can go live with this portion of the project.

County Email

Mr. Gears reported that they're ready to run the Dell DPAC to measure server usage and utilization, this is on hold pending the election. New enterprise storage has been purchased and when implemented it will increase disk performance, including email usage, OnBase and PeopleSoft.

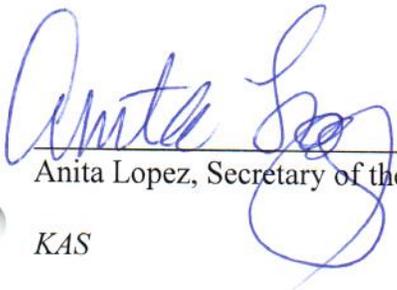
County Web Site

Ms. Schnitkey reported that they've reviewed preferences for the web redesign with CivicPlus staff last week and are awaiting a preliminary layout design for our review and approval. This will be shared with the web committee and feedback will be sent to CivicPlus for any clarification or changes needed. They're also working on updates to the visitor's pages on the web site and reaching out to the end users to submit more recent news for the front page. Mr. Zatko suggested that the web committee continue to meet periodically after the new web site goes live.

New Business

There was no new business.

Mr. Spittler made a motion to adjourn, seconded by Mr. Zatko; motion approved.



Anita Lopez, Secretary of the Board



Jason Gears, Director, LCIS

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