



Submit by Email

Print Form

### Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff

Requestor: Kevin Helminski

Funding Account & Description: 1010-1670-530100

Req. Date: 10/5/16

Vendor: MTBT

Type of Request (check all that apply):

Hdw     SW     Services/New

Purchase     Lease     Subscription

Services/Support Renewal Original Purchase Date

State Term Contract ID 800310

Description or Nature of Request and for whom this is intended: Ricoh copier MP 301SPF

| Hdw/SW/Service Item Descr | Quote # | Wrnty Term | Qty | Unit Cost   | Support Cost | Total Cost  |
|---------------------------|---------|------------|-----|-------------|--------------|-------------|
| Ricoh MP 301SPF           |         |            | 1   | \$ 1,136.00 |              | \$ 1,136.00 |
|                           |         |            | 0   | \$ 0.00     | \$ 0.00      | \$ 0.00     |
|                           |         |            | 0   | \$ 0.00     | \$ 0.00      | \$ 0.00     |
|                           |         |            | 0   | \$ 0.00     | \$ 0.00      | \$ 0.00     |
|                           |         |            | 0   | \$ 0.00     | \$ 0.00      | \$ 0.00     |
|                           |         |            | 0   | \$ 0.00     | \$ 0.00      | \$ 0.00     |

Total Request \$ 1,136.00

Business Reason or Justification:

Ricoh copier for PREA office on the 2nd floor of corrections center.

Lucas County Information Services  
Checklist for Hardware/Software/Services  
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Planned Location:  If Other please specify:

Network Connection Required?  Yes  No  N/A

LCIS installation assistance needed?  Yes  No Date:

LCIS on-going support required?  Yes  No  N/A

ITB or RFP completed?  Yes  No  N/A

LCIS Management review completed?  Yes  No  Exclusion

DP Board Approved?  Yes  No  Exclusion

Date of Approval:

Comments:

Prepared by Karen Schnitkey *KS 10/5/16*  
Reviewed by Jeremy Burnat *JB 10/11/16*  
Approved by Jason Gears *JG 10/11/16*



# SHERIFF JOHN THARP

## LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784  
Records/Dispatcher: 419-213-4941  
Corrections Center: 419-213-4924

October 5, 2016

Emergency : 9-1-1  
Fax: 419-255-3096

Jeremy Burnat  
Lucas County Information Services  
One Government Center, Suite 600  
Toledo, OH 43604

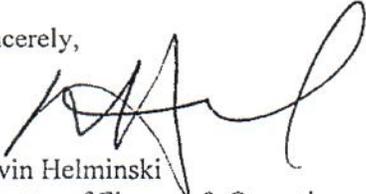
Subject: Purchase of Ricoh Aficio MP 301SPF Copier/Printer

Dear Mr. Burnat:

I am requesting the purchase of one (1) Ricoh Aficio MP 301SPF Copier/Printer. This unit will be used by our new PREA Office, now located on the 2<sup>nd</sup> floor of the Corrections Center.

The unit is quoted at \$1,136.00. Funds will be utilized from the Sheriff's Equipment Account 1010-1670-530100. A copy of the quote is attached.

Sincerely,



Kevin Helminski  
Director of Finance & Operations  
Lucas County Sheriff's Office



**Proposal for  
Inyo County Sheriff Department  
Corrections Center PREA**

February 5, 2016

*Proposal prepared for Lucas County Sheriff Department-  
Corrections Center PREA  
on Wednesday, October 05, 2016*

**Equipment Detail**

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Ricoh Aficio MP 301SPF – 31 page per minute b&w system  
Mainframe includes Legal Size Platen, 250 Sheet Paper Tray, 100 Sheet Bypass Tray, 1 GB RAM Memory and 50 Sheet ARDF, Copy, Scan, Print, G3 Fax capabilities and true Adobe PostScript3.

**Installation & Training**

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|   |          |
|---|----------|
| Installation Charges (Includes Installed Accessories) | Included |
| System Training                                       | Included |

**Maintenance Terms**

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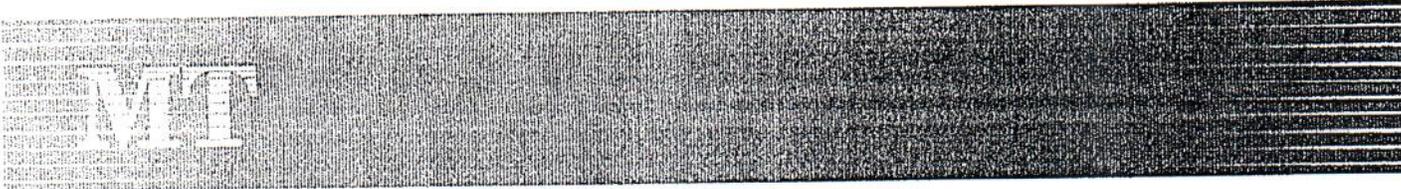
| Service Agreement | Term    | Cost Per Impression |
|-------------------|---------|---------------------|
| Black & White     | Monthly | \$0.015             |

*MT Business Technologies, Inc.'s exclusive Quality Standard Maintenance Program includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer. You will also receive our exclusive "Performance Guarantee".*

**Financing Terms**

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| Option         | Payment    |
|----------------|------------|
| Purchase Price | \$1,136.00 |



### MT Business Technologies' Service Policy

- MT Business Technologies guarantees replacement parts for seven years.
- MT Business Technologies guarantees we will respond to an emergency call with a factory trained technician within 4 hours of the call being placed.
- MT Business Technologies will provide you a loaner system in the event that your system cannot be repaired at your location in a reasonable time.
- MT Business Technologies guarantees a like for like replacement system for you at no charge if we cannot maintain your system to the manufactures specification.
- Incented Technical Specialists will fix the problem right the first time and eliminate call back on the same problem or a call back on a worn part right after a service call.
- Includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer.

Once again, thank you for the opportunity to present this proposal. I look forward to addressing your questions and continuing a long-lasting business relationship between your company and ours.