

**LUCAS COUNTY DATA PROCESSING BOARD  
MEETING MINUTES**

Thursday, June 2, 2016

**Voting Members Present:**

Jason Gears, Auditor Rep  
Julie East, Recorder Rep.  
Mark Austin, Treasurer Rep.  
Sharon Raburn, Domestic Relations Court Rep.  
Adam Hansen, Clerk of Courts Rep.  
Gina Kaczala, Board of Elections

**Attendees:**

Ron Heinold, LCIS  
Jeremy Burnat, LCIS

**Recording Secretary:**

Karen Schnitkey

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- Jason Gears called the meeting to order.
  
- Motion to approve the minutes of the June 2, 2016 meeting made by Ms. Raburn, seconded by Ms. East; motion carried.

**Purchasing Requests**

Auditor

Mr. Gears presented a request on behalf of Auditor Lopez to purchase 15 Panasonic ToughPad tablets and 2 docking stations to be integrated with the Tyler CAMA/tax accounting system. The tablets will be used by the REA appraisers to collect and transmit data from the field to iasWorld. The cost is \$51,597.98 and will be purchased from fund #2030-0170-530100. These tablets are tougher than the Dell tablets that were under previous consideration and will stand up better in the field. Motion to approve the request made by Mr. Hansen, seconded by Ms. Kaczala, Mr. Gears abstained; motion carried.

LCIS

Mr. Gears presented a request to purchase new hardware to upgrade our Enterprise Storage Area Network (SAN). This equipment will replace aged existing equipment and also add performance and capacity. Cost is \$200,777.48 for Dell Compellent SC4020 storage arrays and supporting hardware. Funds are available in Capital Improvement account 4030-1750-C1088. Motion to approve the request made by Ms. Kaczala, seconded by Ms. Raburn, Mr. Gears abstained; motion carried.

**Old Business**

Case Management System

Mr. Zatkan was not in attendance, however Ms. Raburn mentioned that the implementation is moving forward as planned.

County Email

Mr. Gears reported that they are migrating all email from Novell servers to Windows servers. Once that is complete they will run a utilization analysis on the servers.

County Web Site

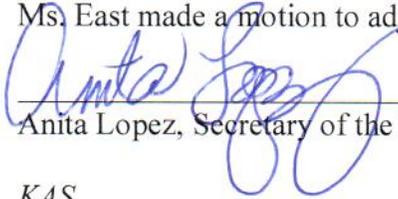
Ms. Schnitkey reported that they were successful in negotiating additional discounts for the renewal support including a 20% discount, waive the 5% annual increase for three years and after three years the annual increase will be held to 3%. The upgrade and renewal contract is being reviewed and will be sent to the Prosecutors office for approval. Staff are conducting county web page audits as well as cleaning up unused web pages and unpublished users.

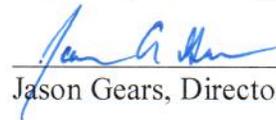
New Business

LCIS Staff Status Update

Mr. Gears informed the Board that Administrative team member, Joe Zalewski has retired from LCIS. LCIS plans to hire a new technician for the Network team and use an existing technician to back up the Administrative team. Operations team member, Gary Garbers has been working with the Tax Accounting team part time and will be moved on to this team permanently being funded by REA. A new Operations staff member will be hired.

Ms. East made a motion to adjourn, seconded by Ms. Kaczala; motion approved.

  
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Anita Lopez, Secretary of the Board

  
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Jason Gears, Director, LCIS

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