

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, March 3, 2016

Voting Members Present:

Jason Gears, Auditor Rep
Steven Spitler, Commissioner Rep.
Julie East, Recorder Rep.
Lila Shousher, Treasurer Rep.
Adam Hansen, Clerk of Courts Rep.
Sharon Raburn, Domestic Relations Ct. Rep.
Eric Zatko, Common Pleas Court Rep.
Ed Feeney, Board Of Elections

Attendees:

Ron Heinold, LCIS
Jim Molnar, Auditor Real Estate
Kelleigh Decker, OMB
Matt Thal, Auditor Real Estate

Recording Secretary:

Karen Schnitkey

- Jason Gears called the meeting to order.
- Motion to approve the minutes of the February 4, 2016 meeting made by Ms. Shousher, seconded by Ms. Raburn; motion carried.

Purchasing Requests

Auditor

Matt Thal presented a request to purchase 15 Dell Venue Pro 11 tablets and 2 docking stations to be used with the Tyler Cama/tax accounting system. The tablets will be used by the real estate appraisers to collect and transmit data from the field to iasWorld. This will increase the efficiency of the data collection process. The cost will not exceed \$25,000 and funds are available in 2030-0170-530100. REA has tested a model with no problems. Mr. Zatko asked if REA can report back to the board in 6 months with their pros and cons of the devices. Motion to approve the purchase made by Mr. Zatko, seconded by Ms. Shousher; motion carried.

Old Business

Case Management System

Mr. Zatko reported that they are finalizing plans for upgrades to switches in the Juvenile Justice Center. They are working on hardware and software configurations with LCIS. They expect eFiling to be the first system to go live. Business process meetings are continuing with departments and they are still on schedule for the implementation.

County Email

Mr. Gears told the board that an Outlook calendar processor for Groupwise has been enabled and is working well to populate Outlook calendar requests into Groupwise. He is continuing dialogue with Dell regarding Microsoft Exchange and Outlook options. Dell offers needed translation and conversion tools. LCIS is continuing to support and upgrade our current email product and the 2014 Groupwise update is planned for the 2nd half of this year.

County Web Site

Ms. Schnitkey reported that work is continuing on the CivicPlus website user audit to contact all agencies, have them update their user list and gather pros and cons about the system. They'll be looking into survey options this month. Information was gathered from the 8 largest counties in Ohio on how they manage their web sites. Four counties use an in house product and are planning to contract with an outside vendor in the future. They will continue to gather preliminary information about options for CMS solutions, including possible upgrades to the current system. A meeting will be scheduled for a demo of the CivicPlus upgrade with the committee.

LCIS Annual Report

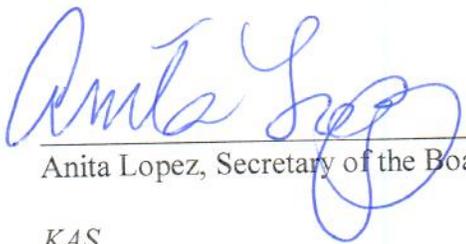
Mr. Gears reminded board members to submit any suggested edits for the LCIS Annual Report to either himself or Karen Schnitkey.

New Business

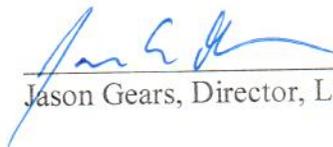
There was no new business

There was no Executive Session.

Ms. Shousher made a motion to adjourn, seconded by Ms. Scott; motion approved.



Anita Lopez, Secretary of the Board



Jason Gears, Director, LCIS

KAS