



ANITA LOPEZ LUCAS COUNTY AUDITOR

One Government Center, Suite 600
Toledo, OH 43604-2255
www.co.lucas.oh.us/Auditor

E-mail: alopez@co.lucas.oh.us
Phone: (419) 213-4406
Fax: (419) 213-4888

MEMORANDUM

TO: All Data Processing Board Members
FROM: Anita Lopez, Secretary of Board
DATE: March 1, 2016
SUBJECT: Data Processing Board Meeting

The Lucas County Data Processing Board Meeting will be held on **Thursday, March 3, 2016 at 11:00 a.m. in the Commissioners' Conference Room A, Suite 800 of Government Center.**

Previous minutes, agendas and requests can be viewed online at
<http://www.co.lucas.oh.us/index.aspx?nid=2253>.

Agenda:

1. Approval of Minutes
2. Requests
 - A. Auditor Dell Venue Tablets
3. Old Business
 - A. Case Management System Update
 - B. County Email Update
 - C. County Web Site Update
 - D. 2015 LCIS Annual Report Draft
4. New Business
5. Possible Executive Session

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, February 04, 2016

Voting Members Present:

Jason Gears, Auditor Rep
Steven Spitler, Commissioner Rep.
Julie East, Recorder Rep.
Lila Shousher, Treasurer Rep.
Adam Hansen, Clerk of Courts Rep.
Sharon Raburn, Domestic Relations Ct. Rep.
Gina Kaczala, Board of Elections
Eric Zatko, Common Pleas Court Rep.
Lavera Scott, Board Of Elections

Attendees:

Ron Heinold, LCIS
Jim Molnar, Auditor Real Estate
Kelleigh Decker, OMB

Recording Secretary:

Karen Schnitkey

- Jason Gears called the meeting to order.

- Motion to approve the minutes of the January 11, 2016 meeting made by Ms. East, seconded by Ms. Shousher; motion carried.

Purchasing Requests

Commissioners

Mr. Gears presented a request on behalf of the County Commissioners to purchase 8 Dell Venue Pro 11 tablets and hardware to be used by the Commissioners and staff. The estimated total cost is \$12,800 and funds are available in 1010-0400-530100 and 1010-0300-530100. Docking station, keyboard, mouse, pen and 3 years of accidental damage protection and extended warranty are included. Motion to approve purchase made by Ms. Raburn, seconded by Mr. Zatko; motion carried.

Old Business

Tax Accounting Project

Jim Molnar reported that the new tax accounting system continues to run well. Public feedback has been very positive. Regular monthly updates are no longer required, although Mr. Molnar will be available to answer any questions as they arise and specific updates will be added to the agenda as needed.

Case Management System

Mr. Zatko reported that the hardware for the project is set up and running, they are working on the final configurations at this time. Instances of the CMS are installed. Training for IJS staff has been scheduled. Mr. Zatko is working on a grant for hardware to improve delivery of court services with kiosks and self-check-in systems. E-filing is being implemented this spring. Prosecutors and juvenile detention modules will be completed this year.

County Email

Mr. Gears handed out a comparison of Groupwise and Outlook that listed the features available. Mr. Gears will continue to research available options and costs. GroupWise licensing is extremely efficient and much less expensive than Exchange. Mr. Zatko asked about the possibility of using Gmail for email. Mr. Gears said that it can work well in small instances, however with a large group such as Lucas County it may not be as efficient. Office 365 offers a cloud solution however it is very expensive (3-4 times our current cost). Will Groupwise be able to integrate with the CMS or the new tax accounting system? Concerns are that Outlook meeting invites are not easily integrated into a Groupwise calendar. Mr. Gears mentioned that they are currently working on a migration to a 2014 version of Groupwise which will bring improvements.

County Web Site

Ms. Schnitkey reported that continuing work is being done on a CivicPlus website user audit to review access to the system and which modules are being used. LCIS completed a web page audit in 2015 to review all pages on the site for compliance and that data was current, any issues were reported to CivicPlus publishers with suggestions to update the pages. This audit will be repeated annually. Alternative options for CMS solutions are being investigated and we're reaching out to the other major Ohio counties to learn what solutions they use for web sites. Mr. Zatko mentioned that Juvenile Court would like to change the look and feel of their site so that it's not as similar to CivicPlus. Mr. Gears reminded the board that the goal of the CMS system is for county pages to have a consistent look and feel. Ms. Schnitkey mentioned that CivicPlus has an upgrade available that will bring a fresh look to the site, this will be evaluated along with other options.

New Business

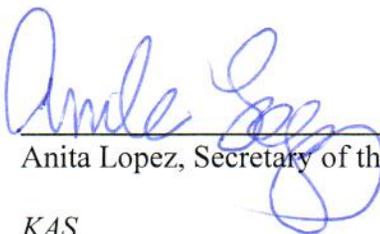
Mr. Gears handed out a draft of the LCIS 2015 Annual Report for the members to review. Members were asked to submit any suggested changes to Mr. Gears or Ms. Schnitkey. The final report will be distributed in April.

Ms. Scott mentioned that the Board of Elections will be relocating the Early Vote Center to 1301 Monroe St.

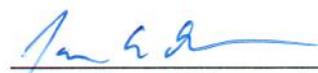
Mr. Zatko made a motion to enter into Executive Session for the purpose of discussing LCIS staffing. Roll was called as follows: Mr. Gears – Yea, Ms. Raburn – Yea, Mr. Zatko – Yea, Ms. East – Yea, Ms. Shousher – Yea, Mr. Hansen – Yea, Ms. Kaczala – Yea, Ms. Scott – Yea.

There were no actionable items from Executive Session.

Ms. Shousher made a motion to adjourn, seconded by Ms. Scott; motion approved.



Anita Lopez, Secretary of the Board



Jason Gears, Director, LCIS

KAS



ANITA LOPEZ LUCAS COUNTY AUDITOR

One Government Center, Suite 600
Toledo, OH 43604-2255
www.co.lucas.oh.us/Auditor

E-mail: alopez@co.lucas.oh.us
Phone: (419) 213-4406
Fax: (419) 213-4888

March 1, 2016

Lucas County Data Processing Board
One Government Center, Ste. 600
Toledo, OH 43604

Dear DP Board,

The Lucas County Auditor's Office is requesting approval for the purchase of 15 Dell Venue 11 tablets and 2 docking stations to be integrated with the Tyler Cama/tax accounting system. The tablets be used by the Real Estate appraisers to collect and transmit data from the field to IAS World. This will increase the efficiency of the data collection process. The cost will not exceed \$25,000. Please review the attached quote for additional information.

This purchase will be paid for out of account number 2030-0170-530100.

Thank you for your consideration.

Sincerely,

Matthew Thal
Assistant Director of Real Estate
Lucas County Auditor's Office



Quote 1022933239405.1

LUCAS COUNTY PROSECUTOR

Salesperson	Quote Details	Billing Details
Salesperson Name Shannon McKinney	Quote Date 02/01/2016	Company Name LUCAS COUNTY PROSECUTOR
Salesperson Email Shannon_McKinney@Dell.com	Quote Validity 03/02/2016	Customer Number 35848891
Salesperson Phone 18009993355	Solution ID -	Phone Number 1 (419) 2134700
Salesperson Extension 5139119		Address 700 ADAMS ST STE 250 TOLEDO OH 43604-5659 US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
Venue 11 Prof	1	\$1,288.79	\$1,288.79
Dell Tablet Dock v2.0 with Gigabit Ethernet	1	\$104.99	\$104.99
Dell Active Stylus	1	\$26.24	\$26.24
Dell Wireless Keyboard & Mouse Combo - KM714	1	\$59.99	\$59.99
Dell Tablet Keyboard - Mobile	1	\$119.99	\$119.99
		Subtotal	\$1,600.00
		Tax	\$0.00
		Shipping and Handling	\$0.00
		Environmental Fee	\$0.00
		Total	\$1,600.00

Dell Quote: 1022933239405.1 - LUCAS COUNTY PROSECUTOR

Sales Person: Shannon McKinney

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

Dear Customer,

Your quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire changes, please contact me as soon as possible.

Regards,
Shannon McKinney

Product Details by Shipment

Shipping Group 1

Shipping Contact:	JEREMY BURNAT	Subtotal	\$1,600.00
Shipping Phone No:	1 (419) 2134000	Tax	\$0.00
Shipping via:	Standard Ground	Shipping and Handling	\$0.00
Shipping Address:	1 GOVERNMENT CTR	Environmental Fee	\$0.00
	STE 400	Total	\$1,600.00
	TOLEDO		
	OH 43604-2290		
	US		

Description	Quantity	Unit Price	Subtotal Price
Venue 11 Prof	1	\$1,288.79	\$1,288.79

Estimated Delivery Date: 02/12/2016
 Contract Code: 22aal
 Customer Agreement No: STS033-534109

210-ADCK	Dell Venue 11 Pro (7140)	1	-	-
338-BGVC	Intel Core M-5Y71 processor	1	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	1	-	-
400-AERW	256GB Solid State Drive	1	-	-
658-BCSB	Microsoft Office 30 Day Trial	1	-	-
556-BBIC	Dell Wireless 58010e (LTE / HSPA+) Mobile Broadband VZW	1	-	-
801-5744	Dell Limited Hardware Warranty Initial Year	1	-	-
801-5770	ProSupport: Next Business Day Onsite, 1 Year	1	-	-
801-5775	ProSupport: Next Business Day Onsite, 2 Year Extended	1	-	-
801-5790	ProSupport: 7x24 Technical Support, 3 Years	1	-	-
975-3461	Dell Limited Hardware Warranty Extended Year(s)	1	-	-
989-3449	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115	1	-	-
954-3465	No DDPE Encryption Software	1	-	-
650-AAHI	No Security Software	1	-	-
370-ABYT	8GB LPDDR3 1600MHz Memory	1	-	-
490-BCJH	HD Graphics 5300	1	-	-

340-ADFZ	Dell Power Manager	1	-	-
340-AJFC	Kickstart Product Registration	1	-	-
340-AJFD	Dell Customer Connect	1	-	-
422-0007	Dell Data Protection Security Tools Digital Delivery/NB	1	-	-
525-BBCL	SupportAssist	1	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	1	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex	1	-	-
658-BCVO	Dell Develop Recovery Experience OS	1	-	-
801-5740	Accidental Damage Service, 3 Years	1	-	-
364-1191	CFI,Information, Validator,Order Ready,Absolute,Factory Install	1	-	-
365-1245	Absolute Installation Fee	1	-	-
365-1401	Absolute Computrace Complete 3 Year License	1	-	-
372-1509	CFI,Information,Notebook, Computrace,Active,Factory Install	1	-	-
998-BLKD	Fixed Hardware Configuration	1	-	-
391-BBWF	10.8 inch FHD Display (1920 x 1080 resolution) with a wide viewing angle and 10-pt capacitive touch	1	-	-
332-1286	US Order	1	-	-
451-BBKH	Primary 2-cell 38WHr Battery	1	-	-
555-BCDC	Near Field Communication	1	-	-
319-BBDH	Integrated 2MP HD Webcam (front) / 8MP (back)	1	-	-
328-BBUT	Shipping Material	1	-	-
340-AAFC	Direct Ship	1	-	-
389-BFNS	Shipping Material	1	-	-
332-0550	Dell.com Order	1	-	-
332-1530	Dell.com Order	1	-	-
817-BBCM	TPM 1.2 Hardware Security	1	-	-
340-AAMU	E5 Power Cord for 3-pin Adapter (US/China)	1	-	-
450-AEBS	24 Watt AC Adapter	1	-	-
470-ABEQ	AC adapter cable, micro-USB (1.3m)	1	-	-
389-BDCE	No UPC Label	1	-	-
555-BCDP	Intel 7265 Dual-Band 2x2 802.11 AC WiFi + Bluetooth 4.0	1	-	-
340-ATZV	Documentation	1	-	-
555-BCBY	Intel 7625 Dual-Band Wifi Driver	1	-	-
631-AALX	No Out-of-Band Systems Management	1	-	-
329-BCMJ	Intel Core M-5Y71, 8GB, WiFi/WWAN	1	-	-
340-ALBF	MOD-SRV,SW,JEFFERSON,7140	1	-	-
389-BFOI	Regulatory Label	1	-	-
525-0057	Kace K1000 Express	1	-	-

Description	Quantity	Unit Price	Subtotal Price
Dell Tablet Dock v2.0 with Gigabit Ethernet	1	\$104.99	\$104.99

Estimated Delivery Date: 02/08/2016
 Contract Code: 22aal

452-BCEI	Dell Tablet Dock - Venue 11 Pro	1	-	-
----------	---------------------------------	---	---	---

Description	Quantity	Unit Price	Subtotal Price
Dell Active Stylus	1	\$26.24	\$26.24

Estimated Delivery Date:	02/08/2016
Contract Code:	22aal

750-AAJN	CUS,STY,PLSTC,ACTIVE,DAO,A03	1	-	-
----------	------------------------------	---	---	---

Description	Quantity	Unit Price	Subtotal Price
Dell Wireless Keyboard & Mouse Combo - KM714	1	\$59.99	\$59.99

Estimated Delivery Date:	02/08/2016
Contract Code:	22aal

332-1396	Dell KM714 Wireless Keyboard and Mouse Combo	1	-	-
----------	--	---	---	---

Description	Quantity	Unit Price	Subtotal Price
Dell Tablet Keyboard - Mobile	1	\$119.99	\$119.99

Estimated Delivery Date:	02/07/2016
Contract Code:	22aal

332-2805	Dell Tablet Keyboard - Mobile	1	-	-
----------	-------------------------------	---	---	---

Important Notes

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement with Dell that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (<http://www.dell.com/CTS>), which incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version (www.dell.com/SEULA).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.** Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.