

Office of the County Engineer

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February 12, 2016

To: Subdivision Designers/Consultants

From: Keith G. Earley, P.E., P.S., Lucas County Engineer

Thru: Douglas J. Parrish, P.E., Planning/Design Engineer 

Subject: New Stormwater Pollution Prevention Plan Submittal Requirements for New Subdivisions

The Lucas County Engineer's Office will now require the following documentation be provided with the submittal of all new subdivision plans similar to site plan developments as per a 1-22-16 Memo sent to Site Plan Designers.

Effective January 1, 2016, Lucas County will require that the following documents are included with all subdivision submittals.

- SWP3 SUBMITTAL COVER SHEET
- STORMWATER POLLUTION PREVENTION PLAN CONTACT LIST
- CONTRACTOR CONTACT SHEET AND CERTIFICATION FORMS
- 1 COPY OF COMPLETE SWP3 (PLAN SHEETS, DOCUMENTS, FORMS, ETC.)
- 1 COPY OF COMPLETED OHIO EPA SWP3 CHECKLIST
- 1 COPY OF STORM DRAINAGE AND WATER QUALITY CALCULATIONS
- 1 COPY OF BMP MAINTENANCE AGREEMENT W/LONG TERM MAINT. PLAN

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- DIGITAL COPY OF ALL ITEMS SUBMITTED

As a reminder to all designers, the Lucas County Engineer's Office has required since January 1, 2014 that the SWP3 plan and inspections follow the requirements of ODOT Supplemental Specification 832. All SWP3 documentation and required information shall be provided prior to approval of the subdivision plans and prior to the contractor beginning any work on the site. The documentation shall include the names of the qualified inspection personnel that will be performing the require site inspections.

Information about these requirements and the electronic forms can be found on the Lucas County Engineer's website <https://co.lucas.oh.us/engineer>.

Enclosures:

- SWP3 Review Submittal Coversheet
- Contractor Contact Sheet & Certification Form