



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**MEETING MINUTES
November 19, 2015**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 p.m.

APPROVAL OF MEETING MINUTES

Motion to approve July 16, 2015 minutes made by Stacy Schmidt and seconded Mike Froelich. With all "ayes" and no "nays" minutes are approved as distributed.

2016 Operation Contracts

LEPC Chair Tim O'Brien presented the Executive Committee recommendation for LEPC contractor services for 2016. The Executive Committee unanimously recommended the approval of two (2) agreements. Before the Committee voted, Chairman Tim O'Brien gave an overview of the LEPC contracts.

Motion

Pat Moomey made a motion to accept the LEPC contractor contract agreement(s) for calendar year 2016. Motion was seconded by John Anderson. With all "ayes" and no "nays" motion is carried.

SUBCOMMITTEE REPORTS

Finance Coordinator

Margo Schramm presented both the *2015 LEPC Budget Report* and *2016 LEPC Budget Projection* reports. Margo noted line item 515230 (Training) has outstanding obligations not shown but will be appropriated before year-end. Tim O'Brien opened the floor for discussion, hearing none motion was made.

Motion

Motion was made by Kathy Silvestri to accept the LEPC 2016 budget as presented. Motion was seconded by Jeff Kowalski. With all "ayes" and no "nays" motion is carried.

Grants Coordinator

Mike Frey had nothing to report.

Information Coordinator

Pat Moomey reports three (3) information requests were made. All requests were forwarded to and handled by LEPC contractor.

Emergency Coordinator

Michelle Hughes-Tucker had nothing to report.

Training Coordinator

Michelle Hughes-Tucker informed the committee the next Training Committee meeting is January. All are welcome to attend.

Exercise Committee

Mike Frey remind the Committee that 2016 is full scale exercise (FSE) year. Exercise will be based in Springfield Township.

Compliance Committee

Mike Frey presented three 30-day late report compliance cases. Each case was presented and voted upon separately.

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
Toledo Edison	\$858.00	S. Schmidt	J. Anderson	Motion Passed*
Sherwood Food Distributor	\$370.00	J. Anderson	J. Kowalski	Motion Passed^
Happy Rose	\$0.00	S. Schmidt	J. Anderson	Motion Passed [§]

** 6 Abstentions*

^ 1 Abstention

§ 6 Abstentions

NEW BUSINESS

Spill Trailers

Mike Gerber reports the former LEPC Response Trailers were recently used for an exercise and are in commendable condition. Mike thanked Sylvania Township Fire for their support.

Facility Workshop

Industry facility workshop will be held on December 1, 2015 from 9:30 to 3:30 at the Lucas County EMS Training Center building. Current topics include; Underground Storage Tank Regulations, Chemical Inventory and Release Reporting Requirements, Active Shooter Planning (ALICE) and Storm Water Prevention Planning.

ADJOURNMENT

Tim O'Brien adjourned at the hour of 12:52 p.m.

Next Meeting

January 21, 2016 12:15 p.m. – 2:15 p.m.