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Maumee River Wastewater  
Treatment Plant  
James P. Shaw III, P.E.  
*Sanitary Engineer*  
Mickey Shank  
*Facility Manager*

October 29, 2015

Lucas County Data Processing Board  
Suite 800  
One Government Center

Board members:

On behalf of the Lucas County Water Resource Recovery Facility (WRRF), I am requesting the static IP address, subnet and gateway information needed to place our existing security camera system onto the network. This would enable the security camera system to be viewed on the Facility Manager's (Mickey Shank) and Incoming Assistant Facility Manager's (Jason Collins) computers.

As stated this is an existing security camera system. Currently the system is only viewable on two dedicated monitors that are hard wired into the camera system. These monitors are located in the Operations Office and the Administrative Professional's office.

The Lucas County Risk Management Department has recommended that the entrance gate to our facility is to be operational and in the closed position at all times. Entrance to the facility is then only achieved by use of a call box at the gate which is tied into the camera system. At the current time the Manager and Assistant Manager do not have ready access to visually confirm who is entering or exiting the facility.

The role of Lucas County Information Services (LCIS) would be to provide the above mentioned information. Torrence Sound is currently and will continue be responsible for supporting the security camera system and enabling the system to be viewed on the Manager's and Assistant Manager's computers.

Funding for this project will come from the Equipment Fund (5030-0550-530100) and the Contract Services Fund (5030-0550-512110).

Thank you for considering this request.

Jason Collins  
Pretreatment Coordinator /  
Incoming Assistant Facility Manager  
Lucas County WRRF  
419-213-8745