

**LUCAS COUNTY DATA PROCESSING BOARD  
MEETING MINUTES**

Thursday, July 2, 2015

**Voting Members Present:**

Jason Gears, Auditor Rep.  
Eric Zatzko, Common Pleas Court Rep.  
Julie East, Recorder Rep.  
Lila Shousher, Treasurer Rep.  
Adam Hansen, Clerk of Courts Rep.  
LaVera Scott, Board of Elections  
Gina Kaczala, Board of Elections  
Steve Spitler, Commissioner Rep.

**Attendees:**

Jim Molnar, Auditor Real Estate  
Jeremy Burnat, LCIS  
Ron Heinold, LCIS  
Matt Choma, Solid Waste

**Recording Secretary:**

Karen Schnitkey

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- Jason Gears called the meeting to order.
  - Motion to approve the minutes of the June 4, 2015 meeting made by Mr. Spitler, seconded by Mr. Hansen; motion carried.

**Purchasing Requests**

LCIS

Jason Gears presented a request to purchase 2810 Microsoft Windows Server 2012 Client Access Licenses at \$22.07 each. The new licensing is required for the existing computers to access new Windows Server 2012 resources. There are no annual maintenance fees associated with this purchase. Funds are available in the Capital Improvement account 4030-1750-C1075. Total cost is \$62,016.70. Motion to approve was made by Ms. Scott, seconded by Ms. Shousher; motion carried.

Solid Waste

Matt Choma presented a request to purchase a Dell PowerEdge Server to replace the current Windows 2003 server that supports the LCSWMD infrastructure needs. The new server will be installed at Lucas County Solid Waste and supported by LCIS. The current tape backup system will be replaced with an IBM Tivoli solution. To support the Tivoli Backup solution the WAN connection to LCSW must be upgraded to 10 Mbps which will incur a monthly charge to LCSW of \$180. Funds are available from 5050-0530-530100. Total cost of the initial purchase is \$8,896.27. Mr. Zatzko made a motion to approve, seconded by Ms. Kaczala; motion carried.

**Old Business**

**Tax Accounting Project**

Mr. Molnar reported that confirming that data is coordinated between the new and old systems. CAMA data will now be refreshed on a nightly basis, rather than annually. They are continuing to present public demos.

**New Business**

Steve Spitler brought to the board that the commissioners will have upcoming discussions regarding replacing or revamping the PeopleSoft programs. Mr. Gears mentioned that there was an ERP Steering Committee in place in 2004 to research possible changes to the enterprise system. Mr. Spitler requested a roster of those members of the ERP Steering Committee.

Lavera Scott brought to the board information regarding state funding opportunities to update to electronic polling capabilities. They will be contacting LCIS for assistance.

**Executive Session**

Motion to enter Executive Session for the purpose of discussing LCIS personnel made by Mr. Zatko, seconded by Ms. Scott. Roll was called as follows: Mr. Gears – Yea, Mr. Zatko – Yea, Ms. East – Yea, Ms. Kaczala – Yea, Mr. Spitler – Yea, Ms. Shousher – Yea, Mr. Hansen – Yea, Ms. Scott – Yea.

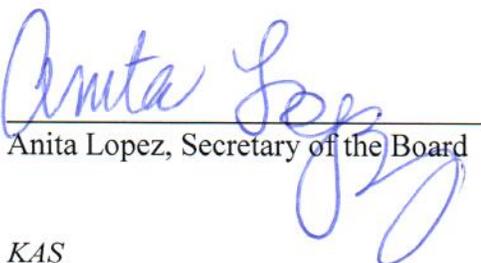
Motion to exit from Executive Session made by Mr. Spitler, seconded by Ms. Scott.

Motion to accept the recommendation for the salary increase for Alan Mason made by Ms. East, seconded by Mr. Zatko, Mr. Gears abstained; motion carried.

Motion to accept the recommendation for the promotion to Sr. Applications Systems Analyst for Scott Geffe made by Ms. Shousher, seconded by Mr. Zatko, Mr. Gears abstained; motion carried.

Motion to accept the recommendation to hire Anthony Hubbard as a Network Technician II made by Ms. Scott, seconded by Ms. East, Mr. Gears abstained; motion carried.

Motion to adjourn made by Ms. Scott, seconded by Mr. Zatko; motion carried.

  
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Anita Lopez, Secretary of the Board

  
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Jason Gears, Director, LCIS

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