



**Board of County
Commissioners**
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President
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Addendum #1 - Issued July 1, 2015

Regarding Requests for Qualifications for the **New Jail Prime Architectural and Engineering Services** for the Lucas County Commissioners, RFQ opening scheduled for July 10, 2015 at 2:00 P.M. (local time).

This document becomes a fully incorporated part of the specifications, and this letter constitutes legal notice of this requirement.

The entire original RFP including this addendum must be submitted prior to the Proposal Opening Date and Time.

Please see the attached questions and answers.

**REQUEST FOR QUALIFICATIONS
NEW JAIL PRIME ARCHITECTURAL AND ENGINEERING SERVICES**

ADDENDUM #1

Is there anything to preclude one firm from submitting for more than one Request for Qualifications (RFQ) and potentially being awarded the work for more than one service?

Nothing precludes a vendor from submitting for more than one RFQ. However, the County intends to utilize a Construction Manager at Risk delivery methodology in which it holds two separate and distinct contracts, one for architectural and engineering services (combined prime and justice specialist) and one for construction management services.

Are Prime Architectural and Engineering Services respondents required to identify and demonstrate direct correctional project experience of the lead vendor or can the lead vendor rely on the experience of subcontractors?

Lead vendors should clearly identify and demonstrate the experience of their firm as well as subcontractors in their response.

In reference to Page 4, Items 9 and 10, if a vendor's five recent relevant projects overlap with the last ten projects completed, how many total projects should the vendor submit?

If a vendor's five recent relevant projects overlap with the last ten projects completed, the vendor must only submit a total of ten projects. However, the vendor should highlight the five recent projects which in their opinion are most relevant to Lucas County's project.

On Page 29, Item 9 of the Response Format and Content section of the RFQ, how does the County define "relevant projects"?

The County defines relevant projects as those with a similar purpose, client, scope and size, i.e. large civic/government projects.

On Page 29, Item 10 of the Response Format and Content section of the RFQ, what types of projects should be included in the "last ten (10) projects completed"?

Respondents should include the last ten (10) projects for which they served in a prime architectural and engineering services role for the construction of a building.

Since it is the County's intent to merge the Prime and Justice Specialist vendors into one contract, will all sub-contractor/sub-consultant contracts be held by the Prime vendor?

Once Prime and Justice Specialist vendors have been selected, the County will ask the two vendors to develop a partnership in which the County holds one contract with the Prime vendor. The contractual relationships and agreements between the vendors will be established by the vendors.

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Will affidavits, audited financial statements and bonding information be counted toward the maximum document length of 35 pages?

Lucas County appreciates and encourages, but does not require, responses to be 35 pages or less. The County understands that many of the documents requested in the RFQ may exceed the encouraged document length. Respondents are asked to make every effort to provide a clear and complete response in a concise manner that allows for efficient review.

Are the forms provided in Section A – Affidavits required to be completed and submitted with the response to the RFQ?

Yes.

Is it acceptable for vendors to provide audited financial statements after the selection process?

No, audited financial statements must be submitted as a part of a vendor's response to the RFQ. Respondents are encouraged to label audited financial statements "Confidential" to avoid their release as a part of a public records request.

Can a privately held company which does not have a requirement for audited financial statements submit a financial statement which has not been audited?

Privately held companies without a board of directors may submit financial statements accompanied by a statement by a license Certified Public Accountant verifying the authenticity of the financial statements and the financial stability of the vendor.

Please confirm the insurance and indemnity provisions titled "County of Lucas Contractor Insurance" of the RFQ will be incorporated into the final contract and control over the provisions of Sections 9.0 and 20.0 of the RFQ and Article 12 of the "Standard Contract" in Section D.

If a vendor has concerns regarding language in any portion of the RFQ, the vendors must take exception utilizing the Exception Form provided in Section C – Exception and Additional Response Area of the RFQ.

Will the County consider amending "Article Two: Schedule of Payments" of the "Standard Contract" to read as follows: To compensate the SERVICE PROVIDER for services rendered, the COUNTY agrees to pay the SERVICE PROVIDER *an estimated annual amount of (insert amount), distributed on a monthly basis and paid within thirty (30) days of receipt of SERVICE PROVIDER's invoice.

If a vendor has concerns regarding language in any portion of the RFQ, the vendors must take exception utilizing the Exception Form provided in Section C – Exception and Additional Response Area of the RFQ.

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Should the information on a joint venture partner, with a lesser percentage of the joint venture, be listed in the subcontractor section?

Respondents should provide information about partnerships in the most appropriate section(s) that clearly outlines vendor relationships, participation, responsibilities, and experience related to the project.

Is there a minimum minority business participation requirement for the design services portion of the project?

It is the goal of the Board of Lucas County Commissioners to have 15% minority business participation on the total cost of the project. The Board of County Commissioners encourages minority business participation in every reasonable aspect of the project.

Will the new facility be direct or indirect supervision?

It is the intent of Lucas County to implement the most appropriate and effective form of supervision based upon inmate classification.

Does the County have a preference for the cell construction?

The County will evaluate cell construction based on financial and operational considerations during the facility design process.

Will there be medical facilities as part of the project?

Yes, however the size and scope of medical facilities will be determined during the facility programming and design process.

Will the project include video visitation?

Yes.

Has a site been selected for the new County Jail?

No.

Are there sites that have been designated on a "short list" for a new Jail location?

The County has evaluated numerous sites and determined that feasible sites exist in Lucas County for the project. However, an official list of preferred sites has not been developed.

Has the County developed an estimated footprint for the new Jail?

The footprint of the new facility will be determined in the design process.