

**LUCAS COUNTY DATA PROCESSING BOARD  
MEETING MINUTES**

Thursday, May 7, 2015

**Voting Members Present:**

Jason Gears, Auditor Rep.  
Eric Zatzko, Common Pleas Court Rep.  
Sharon Raburn, Domestic Relations Court Rep.  
Julie East, Recorder Rep.  
Mark Austin, Treasurer Rep.  
Adam Hansen, Clerk of Courts Rep.  
LaVera Scott, Board of Elections  
Gina Kaczala, Board of Elections  
Steve Spitler, Commissioner Rep.

**Attendees:**

Jim Molnar, Auditor Real Estate  
Chris Felder, Recorders  
Jeremy Burnat, LCIS  
George Webb, LCIS  
Jeff Watkins, JFS  
Jan Pipes, JFS  
Matt Heyrman, Commissioners  
Julie Moesenthin, Sheriffs  
John Sylvester, Sheriffs

**Recording Secretary:**

Karen Schnitkey

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- Jason Gears called the meeting to order.
  - Motion to approve the minutes of the April 2, 2015 meeting made by Mr. Hansen, seconded by Mr. Spitler; motion carried.

**Purchasing Requests –**

Auditor

On 4/20/2015 Auditor Anita Lopez presented an emergency request to purchase a Digital Voice Recording System. The system will be used for quality assurance purposes with the new ARIES system. Permission was granted by Lucas County Resolution 15-44 to interface with the existing county telephone system. Cost is \$40,995.00 and funds are available in 2030-0170-530100. All DP Board members were contacted and a majority approval was obtained.

JFS, Commissioner, Sheriff

Jeff Watkins presented a request on behalf of the County Commissioners, Department of Family Services (JFS) and the Sheriff's Office to utilize the LCIS/Lucas County network to transport network communications between a workstation located in the Lucas County jail and the JFS network. The JFS network communications will be encrypted and firewalled by JFS to ensure that only computers on the Ohio State network can access it. Further, the JFS network traffic will be transmitted in such a way that JFS cannot gain access to Lucas County network communications. JFS will supply a Cisco ASA that will be under the control of and operated by LCIS. JFS will be responsible for any maintenance or repair costs for the provided Cisco ASA. LCIS participated in the design of the configuration. Mr. Zatzko made a motion to approve, seconded by Ms. East, Mr. Gears and Mr. Spitler abstained; motion carried.

LCIS

Mr. Gears presented a request to purchase six Microsoft Windows Server 2012 Datacenter Edition licenses and two Microsoft SQL server 2014 licenses. The updated licenses will allow LCIS to

replace the current servers which are approaching end of support. Funds are available in Capital Improvement account 4030-1750-C1075. Total cost is \$41,344.24. Ms. Raburn made a motion to approve, seconded by Ms. Scott, Mr. Gears abstained; motion carried.

**Old Business**

**Tax Accounting Project**

Mr. Molnar reported that data entry has been completed. The HP is still the system of record until the team is comfortable with the new application and thorough parallel testing has been completed. Auditor Lopez emailed county users with an invitation for training on the new system.

**New Business**

There was no new business brought to the board.

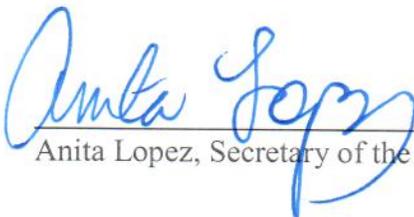
**Executive Session**

Motion to enter executive session for the purpose of discussing LCIS staffing and salary made by Mr. Gears, seconded by Ms. East. Yea – Gears, Raburn, Zatko, East, Spitler, Austin, Hansen, Kaczala, Scott.

Motion to exit from Executive Session made by Ms. East, seconded by Ms. Scott.

Motion to accept the recommendation for the salary increase for Michelle Weiss and Sandy Lewandowski made by Mr. Zatko, seconded by Ms. Kaczala.

Motion to adjourn made by Mr. Hansen, seconded by Mr. Zatko; motion carried.

  
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Anita Lopez, Secretary of the Board

  
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Jason Gears, Director, LCIS

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