

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, February 5, 2015

Voting Members Present:

Jason Gears, Auditor Rep.
Phil Copeland, Recorder
Eric Zatkan, Common Pleas Court Rep.
Sharon Raburn, Domestic Relations Court Rep.
Lila Shousher, Treasurer Rep.
Adam Hansen, Clerk of Courts Rep.
LaVera Scott, Board of Elections
Carol Contrada, Commissioner

Attendees:

James Lagger, LCIS
Chris Felder, Recorder
Ron Heinold, LCIS
George Webb, LCIS
Julie East, Recorder

Recording Secretary:

Karen Schnitkey

-
- Jason Gears called the meeting to order.
 - Motion to approve the minutes of the January 12, 2015 meeting made by Mr. Copeland, seconded by Mr. Hansen; motion carried.

Purchasing Requests – There were no purchasing requests

Old Business

Tax Accounting Project

James Lagger reported tax accounting project is moving along and the GO-Live date is scheduled for April.

New Business

On behalf of the Auditor's office Mr. Gears recognized James Lagger for his 30 years of dedicated service with LCIS, James will be retiring at the end of February.

Mr. Copeland mentioned that Jessica Ford has moved to the Commissioner's office, Julie East is the new Chief Deputy Recorder and new office manager is Chris Felder.

Executive Session

Motion to enter into executive session for the purpose of discussing personnel matters made by Mr. Copeland, seconded by Mr. Zatkan. Yea – Gears, Raburn, Zatkan, Copeland, Contrada, Shousher, Hansen.

Motion to exit from executive session made by Ms. Shousher, seconded by Mr. Copeland.

Motion to promote Brad Manders to Application Team Lead effective 2/17/15 at the pay scale of the current Application Team Lead position made by Mr. Gears, seconded by Mr. Zatkan; motion carried.

Motion to adjourn made by Mr. Copeland, seconded by Ms. Contrada; motion carried.


Anita Lopez, Secretary of the Board


Jason Gears, Director, LCIS

KAS