

**Lucas County
Transportation Improvement District
Regular Meeting Board of Trustees**

Tuesday, January 20, 2015 @ 1:30 P.M.

At the Lucas County Engineer's Office, 1049 S. McCord Road, Holland, Ohio

Minutes

- A. The meeting was called to order by Bill Brennan at 1:38 pm.
Attendance: Bill Brennan, Keith Earley, Rich Martinko, Warren Henry
Absent: Paul Toth, Edna Brown, Barbara Sears
Others: Rusty Schuermann, Mark Hurst, Mark Drennen, Jeff Lohse
- B. Motion to approve the minutes from the December 15, 2014 meeting by Keith Earley, second by Rich Martinko. Motion passed by 4-0 voice vote.
- C. Project Status provided by Jeff Lohse:
- US 20A Interchange
 - Study items: The ecological survey is basically complete, no wetland issues with the alternatives, will finalize level 1 ESR when alternatives advance. No cultural resource 106 section scoped for US 20A due to low likelihood of issues, found foundation and well that OES has looked at and it is of no concern. No issues of ESA are expected to control the alternatives comparison; therefore no work scoped at this time. Purpose & need development to focus on economic and access. Public involvement plan to be submitted this week for review. R/W review for this interchange on hold until traffic at this location is finalized. For the alternatives, the weave works fine so should not be a determining factor. Still need to determine whether a single entrance / exit too the C-D roadway is adequate. Entrance volume of 1890 vehicles at Salisbury creating an issue to be further investigated. No issues with geotechnical that will effect alternative selection. Moving forward with 3 alternatives.
 - PE Stage ~ TRAC ; TID needs to determine entity to manage
 - Funding
 1. Inter-Government Agreement with partners, to develop over the next few weeks and get out to the funding partners.
 - Status of letters to supporters and contacts determined to no longer be needed at this time.
 - Dorr Street Interchange
 - Study items: Cultural resource 106 section scoped for Door St awaiting field scoping by OES. Property owner list updated for future mailings. No issues of ESA are expected to control the alternatives comparison; therefore no work scoped at this time. Purpose & need development to focus on economic and access. Public involvement plan to be submitted this week for review. R/W review for this interchange scheduled for Feb 6th. Anticipate

several alignments to consider minimum R/W impacts. May have 4f (no 6f) due to Cuba / Saturn Park. Will need City of Toledo concurrence for de minimis finding. No issues with geotechnical that will effect alternative selection. Moving forward with 3 alternatives. Storage lengths for left turn lanes a challenge along Dorr Street. Par-clo may be most favorable traffic alternative; expect a by-pass lane on roundabouts.

- PE Stage ~ TRAC ; TID needs to determine entity to manage
- Funding
 - 1) Inter-Government Agreement with partners to develop over the next few weeks and get out to the funding partners. Consider two different agreements (UT, LC, & Twp; and C of T)
 - 2) City of Toledo partner status; administration & council committee support, not yet full council but in the works.
- Status of letters to supporters and contacts determined to no longer be needed at this time.

- Briarfield Blvd. / Brandyway Lane / Salisbury Road Improvements

- Project design status: project design contract is executed and design is underway, survey is done, expect preliminary submittals Feb 6th.
- Funding Partners TBD: IGA to be developed.
- TID involvement to assist with State of Ohio project funding participation.

D. Finance Report was provided by Mark Hurst and Mark Drennen.

- LCTID Monthly Financial Report: As a best practice, at each monthly meeting the Board will be presented (for their approval) a financial report with both month to date and year to date actual and budgetary information for each fund of the TID. December 2014 was the first month of LCTID cash activity, therefore this initial monthly financial report for December 2014 contains month to date and year to date information that is the same. The format of the monthly financial report was discussed (which shows budgetary disbursements and actual cash receipts compared to budget) and approved. It was noted that capital projects (reported in capital project funds) often extend more than one year – so it is possible that encumbered cash can be negative, however no actual negative balances of cash in any individual fund may exist.

Motion to approve the December monthly financial report made by Keith Earley with second by Rich Martinko. Motion passed by 4-0 voice vote.

- Mark Hurst indicated that he had a conversation with the Toledo Auditor of State Regional Office (Kevin Pegish). An initial audit of LCTID by the Ohio Auditor of State Office is forthcoming since newly created. Kevin indicated he had been to LCTID website.

- LCTID funding by percent of project cost briefly discussed. 3% based on project cost or element to which the TID is involved with. No action taken. To incorporate into pending IGA's.

E. Other Business

- Development I-475 at SR 2, service road update / discussion. Bill Brennan stated interest by the developer is returning. Keith stated the LCE office will look at possible layout, impact and rough cost when time permits.

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- F. Public Comment ~ none

- G. Next Meeting ~ Tuesday February 17, 2014 @ 1:30pm at the Springfield Township Hall, 7617 Angola Road, Holland OH 43528. Expect B & N to present interchange alternatives and issues to get reaction. Funding partners will be invited to attend as well. Jeff will make sure notice reflects change in location.

- H. Adjournment @ 3:07 pm.