



**Board of County
Commissioners**
Carol Contrada
President
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Pete Gerken

Office of Support Services
Lynn DiPierro
Manager

Addendum 1 - Issued September 15, 2014

Regarding Bids for **Copiers (ITB 14-012C)** for Lucas County Job and Family Services, bid opening scheduled for September 22, 2014 at 2:00 P.M. (local time).

This document becomes a fully incorporated part of the specifications, and this letter constitutes legal notice of this requirement.

The entire original Bid Packet including this addendum must be submitted prior to the Bid Opening Date and Time.

Please see the following Questions & Answers:

1. Is this a FMV lease or a \$1 buyout lease.

The lease need not include a bargain purchase option. Please just be sure to identify if your quote includes one.

2. Can you please define section 19.

Lucas County can terminate anytime with 30 days written notice.

3. On the Color unit, what is meant by large capacity tray and hole punch unit.

A large capacity tray should hold 2,500 pieces of paper and a three-hole punch unit should be attached to this machine.

4. 150 gig hard drive is usually more than adequate for most office copiers, can this requirement be changed.

No. Hard drives must also remain the property of Lucas County Job & Family Services at the end of the lease to ensure destruction of sensitive data.

5. On the Large capacity tray, is this for 8.5x11 paper or needed for larger?

8.5 x 11

6. What company machines are we replacing and will there will any trade in for new machines.

The current machines will be returned to the current vendor.

7. There is no listed request for maintenance on these machines? Will this be coming later?

The lease should include maintenance costs.