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### Lucas County Information Services Checklist for Hardware/Software/Services

Department: Dog Warden

Requestor: Jessica Poupard

Funding Account & Description: 2090-0610-530100

Req. Date: 3/26/2013

Vendor: CDWG

Type of Request (check all that apply):  
 Hdw     SW     Services

State Term Contract    ID NJPA

Purchase     Lease     Subscription

**Description or Nature of Request and for whom this is intended:**  
 The Lucas County Dog Warden intends to purchase an HP LaserJet P1102W printer for printing adoption and medical documentation during off-site adoption events.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
HP LJ P1102W Printer	DHTQ324	3	1	\$ 123.83	\$ 0.00	\$ 123.83
HP Care Pack 3-Year Extended Warranty	DHTQ324		1	\$ 19.89	\$ 0.00	\$ 19.89
Freight	DHTQ324		1	\$ 10.15	\$ 0.00	\$ 10.15
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 153.87

**Business Reason or Justification:**

A small portable printer is needed for printing adoption/medical documentation during off-site adoption events.

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<b>Planned Location:</b>	<input type="text" value="Other"/>	<b>If Other please specify:</b>	<input type="text" value="Used off-site at adoption events"/>
<b>Network Connection Required?</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<b>LCIS installation assistance needed?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Date:</b> <input type="text"/>
<b>LCIS on-going support required?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<b>ITB or RFP completed?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>LCIS Management review completed?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/> <b>Exclusion</b>
<b>DP Board Approved?</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="text" value="Less than \$7,500"/> <b>Exclusion</b>

**Date of Approval:**

**Comments:**

Reviewed and prepared by Mike Butler.  
Reviewed and approved by Jason Gears.





# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DHTQ324	10394664	3/13/2013

**BILL TO:**  
 JASON GEARS  
 1 GOVERNMENT CTR STE 400  
 INFORMATION SERVICES

**SHIP TO:**  
 LUCAS COUNTY DATA PROCESSING  
 Attention To: JASON GEARS  
 1 GOVERNMENT CTR STE 400  
 INFORMATION SERVICES

Accounts Payable  
 TOLEDO , OH 43604-2290

TOLEDO , OH 43604-2290  
 Contact: MIKE BUTLER 419.213.4669

Customer Phone #419.213.4386

Customer P.O. # P1102W / 3YR QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		UPS Ground (1- 2 day)	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2728446	HP LJP P1102W PRINTER Mfg#: CE658A#BGJ Contract: National Joint Powers Alliance 111309-CDW	123.83	123.83
1	2827205	HPE 3YR BUS PRIORITY NBD EXCH LJ Mfg#: UQ218E Contract: National Joint Powers Alliance 111309-CDW Electronic distribution - NO MEDIA	19.89	19.89
SUBTOTAL				143.72
FREIGHT				10.15
TAX				0.00

US Currency

**TOTAL** 153.87

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061

Fax: 312.705.8283

**Please remit payment to:**  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515