

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday April 4, 2013

Voting Members Present:

Cynthia Waldmannstetter, LCIS
Dan DeAngelis, Board of Elections
Sharon Haupricht, Domestic Relations Court Rep.
Adam Hansen, Clerk of Courts Rep.
Meghan Gallagher, Board of Elections
Jessica Ford, Recorder's Rep.
Pete Gerken, County Commissioner
Eric Zatkan, Common Pleas Rep.
Lila Shousher, Treasurer's Rep.

Advisory Present:

Jason Gears, LCIS

Attendees:

Julie East, Recorder's Office
Mike Butler, LCIS
Abby Arnold, Auditor's Office
Ursula Barrera-Richards, Auditor's Office
Mark Austin, Treasurer's Rep.

Recording Secretary:

Cindy Waldmanstetter

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- Cindy Waldmannstetter called the meeting to order.
 - Motion to approve the minutes of the March 7, 2013 meeting made by Eric Zatkan, seconded by Lila Shousher; motion carried.

Purchasing Requests

LCIS

Jason Gears presented a request to renew the Websense internet filter and logging systems licensing and subscriptions with CDW/G. Total cost is \$27,456.25, funding is budgeted and available from account 530700. Motion to approve the purchase made by Commissioner Gerken, seconded by Eric Zatkan; motion carried.

LCIS

Jason Gears presented a request to begin a project upgrade for the IBM TSM enterprise backup solution. TSM is used to backup servers from the Lucas County enterprise. Cost for the upgrade is \$24,995 and is available from the LCIS operating budget account 530700. Training from IBM for one LCIS employee cost is \$3250 and is available from the LCIS operating budget account 515230. Motion to approve the purchase made by Commissioner Gerken, seconded by Eric Zatkan; motion carried.

Old Business

Tax Accounting Project

Ms. Waldmannstetter stated that the tax accounting project is moving forward with the requirements gathering phase. The next phase of the project will comprise of the development of the new Aries online and getting an active demo site available with Lucas County data.

Social Media

LCIS is interested in continuing to audit entities that are using Facebook and/or Twitter capability from within Civicplus. Commissioner Gerken requested that this item remain on the agenda under Old Business.

New Business

ORC 307.84 Language Change

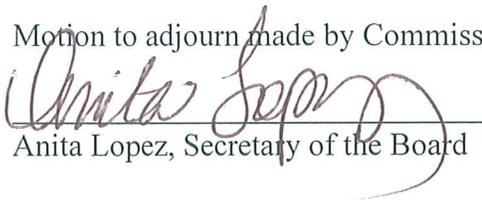
Ms. Waldmannstetter presented the language change from the ORC 307.84 regarding the governance of the DP Board to include data processing services. An opinion was received from prosecutors regarding the need for DP aboard approval for support renewal purchases. This is required of any county office. The need for revisions to exclusions for the IT procurement policy will be reviewed. Ms. Waldmannstetter will forward the prosecutor’s email to all board members for review. Ms. Waldmannstetter suggested that all agencies provide an annual list of support renewal contracts to LCIS and the DP Board for review.

Ms. Waldmannstetter made a motion to enter into Executive Session for the purpose of discussion of an LCIS change in management, seconded by Commissioner Gerken. Waldmannstetter – Yes, DeAngelis – Yes, Gallagher – Yes, Hanson – Yes, Shousher – Yes, Gerken – Yes, Zatko – Yes, Haupricht – Yes, Ford – Yes.

Commissioner Gerken made a motion to exit executive session, seconded by Mr. DeAngelis. Waldmannstetter – Yes, DeAngelis – Yes, Gallagher – Yes, Hanson – Yes, Shousher – Yes, Gerken – Yes, Zatko – Yes, Haupricht – Yes, Ford – Yes. There were no actionable items during deliberation in executive session.

Abby Arnold presented Jason Gears with a Certificate of Appreciation on behalf of the Auditor’s Office with many thanks for his support over the years.

Motion to adjourn made by Commissioner Gerken, seconded by Ms. Shousher; motion carried.


Anita Lopez, Secretary of the Board


Cindy Waldmannstetter, Director, LCIS

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