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### Lucas County Information Services Checklist for Hardware/Software/Services

Department: Lucas County Sheriff's Office

Requestor: Kevin Helminski

Funding Account & Description: 1010-1671-530100  
General Fund - Medical Corrections Equipment

Req. Date: 2/28/2013

Vendor: CDWG

Type of Request (check all that apply):

Hdw     SW     Services

State Term Contract    ID NJPA

Purchase     Lease     Subscription

Description or Nature of Request and for whom this is intended:

The Lucas County Sheriff's Office intends to purchase and HP LaserJet P1102W with a 3-year extended warranty for use by the Director of Nursing, Anissa Floure.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
HP LJ P1102W Printer	DHGH704	3	1	\$ 124.16	\$ 0.00	\$ 124.16
HP Care Pack 3-Year Extended Warranty	DHGH704		1	\$ 18.60	\$ 0.00	\$ 18.60
Freight	DHGH704		1	\$ 10.16	\$ 0.00	\$ 10.16
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 152.92

Business Reason or Justification:

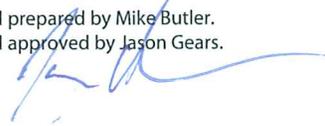
This unit will replace the HP LaserJet 1012 that is currently assigned to Anissa Floure. Repair has been attempted on this printer but the cost for replacement parts was nearly the same price as a replacement unit.

**Lucas County Information Services  
Checklist for Hardware/Software/Services  
Page 2**

<b>Planned Location:</b>	Desktop	<b>If Other please specify:</b>	
<b>Network Connection Required?</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<b>LCIS installation assistance needed?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Date:</b> <input style="width: 100px;" type="text"/>
<b>LCIS on-going support required?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<b>ITB or RFP completed?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>LCIS Management review completed?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input style="width: 150px;" type="text"/> <b>Exclusion</b>
<b>DP Board Approved?</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input style="width: 150px;" type="text"/> <b>Exclusion</b>
<b>Date of Approval:</b>	2/28/2013		

**Comments:**

Reviewed and prepared by Mike Butler.  
Reviewed and approved by Jason Gears.





# SHERIFF JOHN THARP LUCAS COUNTY

1622 Spielbusch Avenue  
Toledo, OH 43604-5330

February 28, 2013

Mike Butler  
Lucas County Information Services  
One Government Center, Suite 600  
Toledo, OH 43604

Subject: Purchase of Printer – Medical Section

Dear Mr. Butler:

The Lucas County Sheriff's Office intends to purchase a **HP LaserJet P1102W with a 3-year extended warranty.**

This unit will replace the current HP Laserjet 1012 assigned to our Director of Nursing, Anissa Floure, 2<sup>nd</sup> Floor, Lucas County Corrections Center. LCIS came to attempt to fix the unit, but recommended it be replaced.

The quote for this item is attached.

We will be utilizing funding from our 1010-1671-530100 General Fund-Medical Corrections- Equipment Account.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Helminski".

Kevin Helminski  
Director of Finance & Operations  
Lucas County Sheriff's Office



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# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DHGH704	9763238	2/28/2013

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KEVIN HELMINSKI  
1622 SPIELBUSCH AVE  
LUCAS COUNTY SHERIFF'S OFFICE  
TOLEDO, OH 43604

Customer Phone # 4192134823

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LUCAS COUNTY SHERIFF'S OFFICE  
1622 SPIELBUSCH AVE  
KEVIN HELMINSKI  
TOLEDO, OH 43604  
Contact: KEVIN HELMINSKI 419-213-4823

Customer P.O. # HP P1102W PRINTER

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877-325-3701	FEDEX Ground	Request Terms	GOVT-EXEMPT

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2728446	HP LJP P1102W PRINTER Mfg#: H-P-CE658A#BGJ Contract: MARKET	124.16	124.16
1	2827205	HPE 3YR BUS PRIORITY NBD EXCH LJ Mfg#: HPE-UQ218E Contract: MARKET	18.60	18.60
			SUBTOTAL	142.76
			FREIGHT	10.16
			SALES TAX	.00

Terms and Conditions:

<http://www.cdwg.com/content/terms-conditions/default.asp>

TOTAL  US Currency  
152.92

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061  
General Phone: 847-371-5000 Fax: 847-419-6200  
Account Manager's Direct Fax: 312-705-8283

*Please remit payment to:  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515*