

# PROJECT DOCUMENTATION CHECKLIST

Project Identification/Location: Old Airport Highway Drainage Improvement

Bid Opening: Aug. 3, 2011 at 10:00 a.m.

Cost Estimate: \$129,039.00

## PART 1. BID PACKAGE

<p style="font-size: small; margin: 0;">RECEIVED AUG -3 AM 10:00 LUCAS COUNTY COMMISSIONERS</p> <p style="margin: 0;"><b>Insert Contractor Name, Phone Number &amp; Fax number into spaces at right</b></p>	<p style="font-size: small; margin: 0;">Name: <u>B. Hillz Excavating</u></p> <p style="font-size: small; margin: 0;">Bid: <u>137,986.00</u></p>	<p style="font-size: small; margin: 0;">Name: <u>Miller Brothers</u></p> <p style="font-size: small; margin: 0;">Bid: <u>121,876.10</u></p>	<p style="font-size: small; margin: 0;">Name: <u>Salenbren Trucking &amp; Excavating Inc</u></p> <p style="font-size: small; margin: 0;">Bid: <u>137,971.00</u></p>						
<b>Insert checkmark (✓) in appropriate column</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Nondiscrimination Agreement									
Signed Bond for the full amount of the Bid <b>OR</b> Certified Check payable to Lucas County for 10% of the full amount of the Bid	✓			✓			✓		
Power of Attorney of the agent signing for the Surety	✓			✓			✓		
Completed "Best Bid" Form	✓			✓			✓		
Completed "CSEA Compliance Affidavit for Businesses"	✓			✓			✓		
Bid Form									
Other:									

Part 1 documentation reviewed by:

\_\_\_\_\_ Name \_\_\_\_\_ Signature

\_\_\_\_\_ Title \_\_\_\_\_ Department \_\_\_\_\_ Date

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<p><i>Insert Contractor Name, Phone Number &amp; Fax number into spaces at right</i></p>	<p>Name: <u>The Shelly Company</u></p>	<p>Bid: <u>139,785.50</u></p>	<p>Name: <u>Edward Kelly &amp; Sons, Inc</u></p>	<p>Bid: <u>109,744.00</u></p>	<p>Name: <u>Schoen, Inc</u></p>	<p>Bid: <u>104,774.55</u></p>			
<b>Insert checkmark (✓) in appropriate column</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Nondiscrimination Agreement									
Signed Bond for the full amount of the Bid <b>OR</b> Certified Check payable to Lucas County for 10% of the full amount of the Bid	✓			✓			✓		
Power of Attorney of the agent signing for the Surety	✓			✓			✓		
Completed "Best Bid" Form	✓				✓		✓		
Completed "CSEA Compliance Affidavit for Businesses"	✓				✓		✓		
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<p><i>Insert Contractor Name, Phone Number &amp; Fax number into spaces at right</i></p>	Name: <u>PHC Inc</u>	Bid: <u>117,398.00</u>	Name: <u>Geddis Paving &amp; Excavating Inc</u>	Bid: <u>127,418.06</u>	Name: <u>Geo Graded Co.</u>	Bid: <u>134,089.90</u>			
<b>Insert checkmark ( ✓ ) in appropriate column</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Nondiscrimination Agreement									
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Completed "Best Bid" Form	✓			✓			✓		
Completed "CSEA Compliance Affidavit for Businesses"	✓			✓			✓		
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<p><i>Insert Contractor Name, Phone Number &amp; Fax number into spaces at right</i></p>	Name: <u>ER Zeiler Excavating, Inc</u>	Bid: <u>118,176.50</u>	Name: <del>Ohio Excavating, Inc</del>	Bid: <u>96,631.50</u>	Name: _____	Bid: _____			
<b>Insert checkmark ( ✓ ) in appropriate column</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Nondiscrimination Agreement									
Signed Bond for the full amount of the Bid <b>OR</b> Certified Check payable to Lucas County for 10% of the full amount of the Bid	✓			✓					
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