

LCEMS POLICY BOARD  
MEETING MINUTES  
June 3, 2009

Members Present

Mary Beth Crawford, M.D. (St. Luke's)  
Chief Richard Monto  
Chief Daryl McNutt  
Chief Bill Wilkins  
Chief Fred Welsh  
Mayor Angela Kuhn  
Mayor Marge Brown  
Chief Barry Cousino  
Pam Hanley  
Dennis Cole  
David Lindstrom, M.D.

Representing

Hospital Council  
Maumee Fire Department  
Whitehouse Fire Department  
Oregon Fire Department  
Sylvania Twp. Fire  
Whitehouse CEO  
City of Oregon, CEO Mayor  
Springfield Twp. Fire Department  
Sylvania Twp. CEO Trustee  
Lucas County Emergency Services Director  
LCEMS Medical Director

Absent

Mayor Carty Finkbeiner  
I. Kohli  
Mike Beazley  
Mayor Tim Wagener  
Chief Mike Wolever  
Chief Kevin Bernhard

City of Toledo, CEO  
Springfield Twp. CEO  
Lucas County Administrator  
City of Maumee, CEO Mayor  
Toledo Fire Department  
Lucas County Fire Chiefs' Association

Attendees

Brent Parquette  
Gary Orlow  
Chief Jim Sedlar  
Captain Ken Kantura  
Ed Herrick  
Chief Brian Byrd  
EMS Chief Martin Fuller  
Jay Lowenstein  
Jack Morash  
Tammy Kovacs  
Kent Appelhans  
Jeff Kish  
Julie Goins

LCEMS QA/QI  
LCEMS Manager  
Ottawa Hills Fire Dept.  
Toledo Fire Department  
Toledo Fire Department  
Toledo Fire Department  
Whitehouse Fire Dept.  
MedCorp Ambulance  
ProMedica Ambulance  
Life Star Ambulance  
Life Star Ambulance  
Kish Ambulance  
Life Flight

The LCEMS Policy Board meeting was called to order at 8:30 a.m. by Dr. Crawford, Wednesday, May 6, 2009 in the Emergency Services Building.

### **1) Minute Approval**

The minutes from the May 6, 2009 meeting were distributed for review. A motion was made by Chief Cousino and seconded by Mayor Brown to accept the minutes. Motion carried.

### **2) Medical Committee Report**

Chief Cousino reported the committee met June 1<sup>st</sup>. Brent gave a report on CE. Brent reported the paramedics will be introduced to the MAD (Mucosal Atomization Device). The paramedics will be able to give four medications intranasally with this device. The medications are Fentanyl, Versed, Glucagon and Valium. Narcan can be given, but holding off due to costs and packaging. June CE will be on DNR. No CE in July and August. September will have ACLS. Dr. Lindstrom informed the committee the paramedics take a CE test on the material covered the previous month to see what information the paramedics retain. Dr. Miramontes voiced a concern regarding sharps and wants the county to re-evaluate the issue in CE. Gary Orlow informed the committee the award for billing went to MED3000. Dr. Lindstrom gave an update on the DNR Policy. He informed the committee CPAP is an allowable device on DNR patients. There was conversation on the Phillips software.

Mayor Brown asked what the percentage of passage on the CE tests. Brent reported the majority passes. Brent explained he takes time to review the tests and make a point to retest on those who do poorly.

### **3) Paramedic Committee Report**

Chief McNutt reported this committee met May 11<sup>th</sup>. Chief McNutt reported they had some of the same topics as the Medical Committee. They also discussed the medications used in the Action Area. Two boxes have been developed to hold these medications and secured in a locked area. CE training was discussed. Also a conversation regarding having pocket guides, the ability to keep them up to date, costs, and paper or electronic. There was also a discussion about signing of the ePCR by both paramedics.

Dennis Cole reported there was a concern brought up where the paramedic generating the report and the second paramedic is not looking it over and both signatures are on it. It is the responsibility of the team to both review before signing. Dennis reported that Bob checked with Zoll and their other users follow the same process. We are continuing to explore it.

Dr. Crawford reported she sent a letter to the nurse managers of all the hospitals voicing the concern of the paramedics and the transfer of patient care. Brent reported this letter was discussed at their last nurse manager's meeting which he attended. They were receptive and would try to help.

Dr. Crawford inquired how the algorithms were working out.

**4) CE**

Brent reported that all of the patient treatment algorithms had been revised. Time is spent with skill stations to reinforce protocol changes. Brent reported he is spending about 15-20 minutes regarding the upcoming billing process, laying out the importance of correct documentation and the three different types of signatures needed for the billing process.

**5) CE Attendance**

Dennis Cole reported at the last Fire Chief's meeting he asked the chiefs to reinforce the schedule for CE class, noting this has been lax. Brent has slots for 40 paramedics a session and it is difficult when there are too many that show up. Dennis is asking the chiefs to help with this.

**6) Billing Update**

Gary Orlow reported the billing company MED3000 was awarded the contract yesterday. The start date is hopefully July 1<sup>st</sup>. We are going to initially ask the paramedics to collect "face sheets" from the hospital of those they transport. In the future the billing company will be able to get the information electronically. The paramedics will also have to be made apprised of the HIPPA laws. Frequently asked questions will be on the county web site as well as the HIPPA policy. Gary also mentioned there will be a policy for non-residents of Lucas County regarding hardship cases and waivers.

Pam Hanley asked if a patient can choose not to use a life squad, knowing they charge and not want the expense. It was reported yes. She also asked if hard billing is comparable with the private ambulances. It was reported yes

**7) Open Discussion**

Dr. Crawford asked if this Board should consider if a letter of recommendation to the Commissioners be sent emphasizing the continuance of ALS and the life squads. She said she knows several municipalities have made resolutions to support such. After some discussion, it was decided Dr. Crawford would formulate a letter of the positive emphasis of EMS to the Commissioners and forward a copy to the Policy Board members.

Dr. Lindstrom reported the State of Ohio, during EMS week holds a Star of Life Awards event. Different regions have recognition of paramedics and safety workers of exemplary cases. Dr. Lindstrom reported two Toledo Fire paramedics were recognized at this banquet in Columbus. The paramedics are Jennifer Hill and Ray Coci. They received an award for their care of an ICE patient. Ken Kantura reported on the case they were involved in and also reported the patient received an award also. It was a positive event for everyone.

Gary Orlow reported LS4 was in an accident with damage estimated about \$60,000.00. The cab needs to be replaced.

**8) Adjournment and Next Meeting**

With no further business to come before this Board, the meeting was adjourned at 9:12. The next Policy Board meeting is July 1<sup>st</sup> at 8:30 a.m.